



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: All Staff
FROM: Public Works Plan Review Team
DATE: March 30, 2026 – Update June 18, 2026
SUBJECT: BL-26-00002 Fowler Creek Trails

ACCESS	1. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access. 2. Per KCC 12.04.04.050 Road Certification is required for road serving 4 or more parcels prior to final approval. 3. Per KCC 12.04.01.030 Roads serving five or more lots shall be named according to the Kittitas County Private Road Naming & Signing Standards prior to final approval. 4. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses. 5. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards. In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application. (RC)
ENGINEERING	Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)
SURVEY	As the application does not contain a survey map, comments are herein reserved until final submittal. (JT) UPDATE 06/16/2026 1. Lot closures were not provided. Lot closures will need to be reviewed prior to final approval. 2. Basis of Bearing is not shown or noted. 3. Existing boundary lines are not shown. Sheets 1 & 2 4. Existing lot numbers shown on adjacent parcels should include reference to the creating documents.

	5. Text size on easement note located West of subject parcel does not meet minimum size. 6. Outside perimeter of Subject Parcel should be a bold solid line. Bold Solid line appears to include areas outside subject parcel. 7. Please include ownership and surfacing for Fowler Creek Road. 8. The SE corner of Sec 34. Need to include a distance/bearing tie. 9. Minor typo on Found Axle near SE Cor Sec 35. 10. Distance of 803.64 near South line of Lot 99, needs to include bearing. 11. Curve 21 has a minor discrepancy between curve table and legal description. Sheet 5 12. Legal description of Lot 100 shows a bearing for the central angle. (JT)
TRANSPORTATION CONCURRENCY	No comments. (KH)
FLOOD	No comments. (SC)
WATER MITIGATION/ METERING	No comments. (SC)
AIRPORT	No Comment.

Please contact Kittitas County Public Works (509) 962-7523 with any questions.